



RECEIVED
PR 61 ANSON
29 AUG 2023

PERFORMANCE EVALUATION

Employee Name: Romil Esteban Date: Aug 25, 2023
Plant/Location: Meycamayan Plant Period of Review: May 23 - Aug 23
Reviewer: Clemente Soriano Reviewer's Title: Roving Plant Accountant 2

	Exceeds Requirements	Meets Requirements	Needs Attention	No Basis
Technical Skills (necessary knowledge to perform job requirements)	☐	☒	☐	☐
Productivity (produces appropriate quantity of error-free work)	☐	☐	☒	☐
Organizational Skills (maintains/improves filing system and information to allow quick retrieval)	☐	☐	☒	☐
Prioritization (performs tasks in order of importance)	☐	☐	☒	☐
Accountability (accepts personal responsibility for assigned work)	☐	☐	☒	☐
Cooperation (works with others to achieve growth/improvement of department)	☐	☐	☒	☐
Positive Attitude (helps to create an effective work environment)	☐	☐	☒	☐
Pro-active (offers ideas to improve internal processes & minimize problems)	☐	☐	☒	☐
Secrecy (deals with sensitive issues with confidentiality)	☐	☐	☒	☐
Attendance	☐	☐	☐	☒

Employment Recommendation: ☐ Retain ☒ Do Not Retain

Comments:

* kailangan pa rin paglalathasan kahit sa mga simpleng instructions lamang.
* maikli ang pasensya sa twing may di mabalanse at madalas magmura.
* walang planang magkaroon ng active sim card upang sya ay madaling makantak (only on uber). Madalas ding late sa oras ng trabaho.

Employee's Signature: _____

Reviewer's Signature: Clemente Soriano